

GHAZIABAD BRANCH OF CIRC OF ICAI

GMCS-1 BATCH NO. 20

(PERIOD- 15-06-2016 to 04-07-2016)

S.No.	Heading	Details	Hours	Days	Faculty
1	Business Communication	Writing Skill,letter and essay writing,writing minutes	6	1	Mridul tondon
2	General Management	Introduction to General management-Planning ,organizing,staffing ,directing ,controlling ,Role and responsibility of managers at different levels	6	1	CA Anjali Gupta
3	Interpersonal and Negotiation skills	1. Working in teams 2. Problem Solving	6	1	CS Govind Mishra
4	Practical	Essay Writing , Submission of Project Report	6	1	CA Siddhartha Wadhwa
5	Presentation	Public Speaking Skills	6	1	CA Puneet Sakhuja
6	Presentation	Practical Public Speaking Skills	6	1	Shimpy Gera
7	Business Communication	1. Articulation Skill & Comprehension Skill & Book Review 2.Reading	6	1	CS Naina Jindal
8	Interpersonal and Negotiation skills	1.Winning argument Discussion 2. Group	6	1	S C Kapoor
9	Business Communication	Preparation of Project Report & data Analysis & research Methodology	6	1	CA Preeti Malhotra
10	Presentation	Making Power Point Presentation	6	1	Gauri Madan
11	Presentation	Practical Power Point Presentation	6	1	CA Rajiv Walia
12	Strategic Decision Making	Search engine : Getting data /information using technology /alternate sources	3	1/2	CA Akhil Sehgal
		Comparison between inter firm and intra firm	3	1/2	CA Sonali Jaluka
13	Developing Personal Traits	Time Management & Planning and Prioritizing	6	1	CA Vineesh Arora
14	Developing Personal Traits	1.Attitude & values 2. Motivation Self & others	6	1	Ravish Bhateja
15	Strategic Decision Making	Case study based Presentation on Strategic Decision Making	6	1	Ca Neha Gupta

Day & Date
Wednesday, June 15, 2016
Thursday, June 16, 2016
Friday, June 17, 2016
Saturday, June 18, 2016
Sunday, June 19, 2016
Monday, June 20, 2016
Tuesday, June 21, 2016
Wednesday, June 22, 2016
Thursday, June 23, 2016
Friday, June 24, 2016
Saturday, June 25, 2016
Sunday, June 26, 2016
Monday, June 27, 2016
Tuesday, June 28, 2016
Wednesday, June 29, 2016